

UPDATED 2023-2024 ANCHOR SCHOLARSHIP APPLICATION CHECKLIST (10-2-23)

This is a two STEP application, STEP I – Eligibility and STEP II the Scholarship Application, Upload documentation for either Foundation or Ship’s Company scholarships, or both, if your sponsor qualifies.

STEP I: ELIGIBILITY APPLICATION (Deadline 1 March)

New Applicants	Foundation Scholarships	Ship's Company
Proof of Relationship to Sponsor*	Required	Required
Surface Qualification (SWO or ESWS)*	Required	No
Qualifying Assignments/Commands – input, by the applicant, into STEP I of the online application (Change from previous year – no separate form required)	<p>MINIMUM REQUIREMENT: 6 years (72 months) in commands under the administrative control of <u>Commander Naval Surface Forces, US Atlantic Fleet (COMNAVSURFLANT) and/or Commander Naval Surface Forces, US Pacific Fleet (COMNAVSURFOR)</u>. The time requirement is cumulative, and assignments need not be consecutive. Sponsors (URL 1110) may utilize active-duty service on CVNs toward the 6 year requirement.</p>	<p>MINIMUM REQUIREMENT: 1 year assigned to one of the following commands or the crew(s) designated to a LCS</p>
Supporting Documentation for qualifying assignments/commands listed in STEP I - upload into online application*	Required	Required
DD 214 – Member Copy 4	Required - if Sponsor is Retired or Honorably Discharged	Required - if Sponsor is Retired or Honorably Discharged

SIBLING OF PREVIOUSLY ELIGIBLE APPLICANTS	Foundations Scholarships	Ship's Company
NOTE: Each person must have their own applicant account, do not use another family member’s		
Proof of Relationship to Sponsor*	Required	Required
Qualifying Assignments/Commands – input, by the applicant, into STEP I of the online application (Change from previous year – no separate form required)	No	<p>Required: If your sponsor now qualifies for one of these scholarships and documentation has not previously been submitted. Otherwise, No.</p>

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RETURNING APPLICANTS (ALL)	Foundations Scholarships	Ship's Company
Update information in STEP I before 1 March. Do not resubmit Eligibility documentation.	Required	Required
Qualifying Commands Form** (Due by 1 March)	No	Required: If your sponsor now qualifies for one of these scholarships and documentation has not previously been submitted. Otherwise, No.

STEP II: SCHOLARSHIP APPLICATION (Deadline 1 April)

	High School Senior	College Freshman
Completed online application	Required	Required
<u>No Test Scores Required</u>	No longer part of the application.	
Complete written responses (see guidance below)	Required	Required
Transcripts (must include completed Fall semester)(See Transcripts tab on the application website for more Information.)	Required	High School and College
2 Letters of Recommendation***	Required - one academic, one character	Required - all character, no academic required, but can be used
FAFSA Electronic Student Aid Report – Print the processed SAR to a pdf. Upload into application. Do not send an email link.	Required	Required
	College Soph/Junior	Spouse
Completed online application	Required	Required
Complete written responses (see guidance below)	Required	Required
Transcripts (must include completed Fall semester)(See Transcripts tab on the application website for more Information.)	Required	** See note below
2 Letters of Recommendation***	Required - all character, no academic required, but can be used	Required - all character, no academic required, but can be used
FAFSA Electronic Student Aid Report – Print the processed SAR to a pdf. Upload into application. Do not send an email link.	Required	Required

* Go to the INSTRUCTIONS tab and download the Supporting Documentation Instructions.

** With more than 3 semesters of college, you do not need to send your final high school transcript. If you have been out of high school for 5 or more years, and do not have the 3 semesters of college, email Scholarshipadmin@anchorscholarship.com for additional guidance.

***Recommendations from people directly related to the applicant (parent, step-parent, grandparent, aunt, uncle, etc.) will not be accepted.

Written Response Guidance: If you are applying for a 2year college or industry certification, you only need to complete Essay One. Should you not know if you will be going to a 2year or 4year college, to give yourself as many options as possible, both Essay One and Essay Two should be completed.